



## EXAMINATION ANNOUNCEMENT

# CALIFORNIA ENERGY COMMISSION

## PLANNER III – ENERGY FACILITY SITING OPEN

### EXAMINATION PLAN NO WRITTEN TEST IS REQUIRED

The entire examination will consist of a structured qualification appraisal interview weighted 100% that may include pre-exposed interview questions, presentations, oral reports, role-playing exercises, in-basket activity, or preparation of written materials. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in the interview.

### FILING INSTRUCTIONS

**CONTINUOUS TESTING – NO FINAL FILING DATE** - Testing is considered continuous as dates can be set at any time. You may apply only once in any consecutive 12 month period. Applications (STD 678) will be accepted on a continuous basis and examinations are scheduled as needed. Applications and/or resumes submitted via facsimile (FAX) machines, or electronically mailed (e-mail) will not be accepted.

### FILE BY MAIL OR IN PERSON WITH:

California Energy Commission  
Selection, Training & EEO Office – Planner III (EFS)  
1516 Ninth Street, MS #52  
Sacramento, CA 95814

### DO NOT SEND APPLICATIONS TO THE STATE PERSONNEL BOARD

Applications may be obtained at the State Personnel Board, any Employment Development Department in California, or the California Energy Commission. If you wish to download the application go to <http://exams.spb.ca.gov/capp.htm>.

Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

### SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark question #2 of the "Application for Examination." You will be contacted to make specific arrangements.

### SALARY RANGE

\$5312 - \$6409

### REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

It is your responsibility to make sure you meet the education and/or experience requirements stated below by the final filing date. Your signature on your application indicates you have read, understood and possess the basic qualifications required. **All applications/resumes must include: "to" and "from" dates (month/day/year); time base (full-time/part-time/number of hours per week/month); and civil service class titles where applicable. Applications/resumes received without this information will be rejected.**

PLANNER III  
JX80– 4737  
9ER59

[www.energy.ca.gov](http://www.energy.ca.gov)  
(916) 653-6532  
Final File Date: Continuous

EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION

**MINIMUM  
QUALIFICATIONS**

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

**Please note: When combining patterns, all experience converts to the largest experience requirement.**

**EITHER I**

One year of experience in the California state service, one year of experience in a technical field performing duties such as land use planning, natural resource management, energy or industrial facility siting and construction or operation; or work involving management of major energy or similar industrial projects; or working on energy-related projects in general, in a class with a level of responsibility equivalent to Planner II - Energy Facility Siting.

**OR II**

Two years of experience in the California state service in a technical field performing duties such as land use planning, natural resource management, energy or industrial facility siting and construction or operation; or work involving management of major energy or similar industrial projects; or working on energy-related projects in general, in a class with a level of responsibility equivalent to Planner I – Energy Facility Siting.

**OR III**

**Experience:** Four years of experience in a technical field performing duties such as land use planning, natural resource management, energy or industrial facility siting and construction or operation; or work involving management of major energy or similar industrial projects; or working on energy-related projects in general; or in siting, planning, construction or operation of thermal power plants and related energy facility, at least one year of which must have been above the journey person level, equivalent in level to work performed by a Planner II - Energy Facility Siting in the California state service.

**Education:** The following education is required when non-California state service experience is used to qualify at any level.

Equivalent to graduation from college with specialization in physics, engineering, planning, economics, mathematics or a closely related field; or in a natural or physical science such as anthropology, archeology, biology, chemistry, geography, geology or meteorology. (Additional qualifying experience may be substituted for the required education on a year-for-year basis.)

**THE POSITION**

The Planner III – Energy Facility Siting is the full supervisory level. Under general direction, incumbents act as a working team leader, planning and organizing the work of a staff responsible for a major phase of the facility siting program; may also act as a project manager on small facility siting projects; additionally may act as a consultant to the Commission to formulate and develop solutions to most difficult and complex work and to coordinate the efforts of other researchers to accomplish Commission objectives.

**Positions exist in Sacramento with the California Energy Commission.**

**SCOPE**

Questions in the interview are designed to test broad knowledge of the topic under consideration and candidates should be prepared to respond to a wide variety of issues, both technical and procedural.

**KNOWLEDGE OF**

1. Permitting, construction and operation of energy facilities or similar industrial or public work facilities;
2. Applicable local, State and Federal laws, ordinances, regulations and standards;
3. Principles and practices of engineering analysis, environmental impact analysis, socioeconomic impact analysis or project management;
4. Principles and techniques of supervision;
5. Specifics of Federal, State, and local laws and regulations relating to energy or similar industrial facility siting, construction and operation;
6. The Commission's Equal Employment Opportunity (EEO) Program objectives;
7. A supervisor's role in the EEO Program and the processes available to meet EEO objectives.

**ABILITY TO**

1. Analyze and evaluate data and information and reach sound conclusions;
2. Develop and evaluate alternatives;
3. Establish and maintain cooperative relationships and effective communication with local, State and Federal Government agencies;
4. Prepare clear, complete and technically accurate reports, present ideas effectively orally and in writing;
5. Coordinate and work effectively with others as an interdisciplinary team member;
6. Summarize and combine material into a meaningful volume;
7. Plan, organize and direct the work of a staff engaged in energy or related industrial facility siting activities;
8. Evaluate and monitor work of consultants;
9. Develop solutions to difficult energy related issues;
10. Effectively contribute to the Commission's EEO Program objectives.

**ADDITIONAL  
DESIRABLE  
QUALIFICATIONS**

Possession of an advanced degree in physics, engineering, geology, economics, planning, anthropology, archeology, biology, chemistry, geography, meteorology or other field closely related to energy facility siting.

**ELIGIBLE LIST  
INFORMATION**

A departmental promotional eligible list will be established for the California Energy Commission. Examinations will be administered on a continuous basis. Names of successful competitors are merged onto the list in order of final scores regardless of dates. Eligibility will expire 12 months after it is established.

**VETERANS  
PREFERENCE POINTS**

WILL NOT BE GRANTED IN THIS EXAMINATION

**CAREER CREDITS**

DO NOT APPLY IN THIS EXAMINATION

**ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED**

**GENERAL INFORMATION**

**For an examination** without a written feature it is the candidate's responsibility to contact the Examination Unit at (916) 653-6532, three weeks after the final filing date if he/she has not received a progress notice. If a candidate's notice of oral interview or performance test fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

**If you meet the requirements** stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

**The California Energy Commission** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) open eligible list. When there are two lists of the same kind, the older must be used first.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

**Veteran's Preference Points:** Veteran's preference credit is granted only on open list resulting from entrance examinations. These credits are granted to all competitors who qualify for, and have requested these points and who are successful in all parts of the examination. (The examination announcement indicates if veteran's preference points will apply.) Requests for veteran's preference, together with proof of eligibility should be submitted to: State Personnel Board, 801 Capitol Mall, Sacramento, CA 95814, Attention Veteran's desk, MS-37. It is necessary to establish eligibility only once.

**Career Credit:** A competitor who passes an open, non-promotional civil service examination and who has permanent civil service status (or who has a mandatory right of reinstatement to a position with permanent civil service status) is eligible to receive three career credit points added to his/her earned score. Career credits are not given to persons who have permissive reinstatement privileges. The distinction between mandatory right of reinstatement and permissive reinstatement privilege is outlined in Government Code Sections 19140-19143. (The examination announcement indicates if career credit points will apply.) Veteran's points are not granted in such examinations.

**DO NOT SEND APPLICATIONS TO THE STATE PERSONNEL BOARD**

California Relay (Telephone) Service for the Deaf or Hearing Impaired  
From TDD Phones: 1-800-735-2929 – From Voice Phones 1-800-735-2922

TDD is a Telecommunication Device for the Deaf and is reachable only from telephones equipped with a TDD device.

\*\*\*\*\*

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE, AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.